

Options for Dropping Classes

Options 1 and 2 below may be done on line.

Most of these options have financial aid considerations attached and students should consult the financial aid office before making a decision.

1. Students may drop *any, or all but one*, of their classes through Day 10 of the term. This may be done on-line. Dropping the last class must be done at the Registrar's Office (second floor, Behmler Hall). No record on the transcript.

2. Students may withdraw from *all but one* of their classes through Week 9 of the semester. This may be done on line. Ws recorded on the transcript. (To withdraw from all classes, see # 5 below.)

Options 3-6 below must be processed at the Registrar's Office.

3. Students may withdraw from *all but one* of their classes for non-academic reasons from Week 10 to the last day of class. (To withdraw from all classes, see # 5 below.) Written permission from the Scholastic Committee is required and should be obtained from Dorothy DeJager, 204 Behmler or Leslie Meek, 9 Imholte. Supporting documentation of extenuating circumstances is necessary. Ws are recorded on the transcript. The form is found at:

[http://www.morris.umn.edu/services/registrar/Forms/Request to Withdraw for Non-Academic Reasons](http://www.morris.umn.edu/services/registrar/Forms/Request%20to%20Withdraw%20for%20Non-Academic%20Reasons)

4. Students may withdraw from *one* class for any reason from Week 10 to the last day of class *once* during their UMM career. A W is recorded on the transcript. Bring the form to the Registrar's Office. The form is found at: http://www.morris.umn.edu/services/registrar/Forms/course_withdrawal.PDF

5. Students may withdraw from *all of their classes at once* at any time up to the last day of class. Students may not drop all of their classes on-line. First, they should see Bonnie Gulbrandson in the Registrar's office (212 Behmler) to begin the process. Second, they should consult with Marie Hagen (Financial Aid Office, 105 Behmler) to determine the financial aid consequences of dropping their classes. Ws are recorded on the transcript. No special permission is needed. Students who are considering dropping all of their classes should also discuss their plan to withdraw with the Vice Chancellor for Student Affairs, 309 Behmler, to explore all available options.

6. Students may obtain permission to withdraw retroactively from *all of their classes* within 1 year following the date grades are posted. This permission is granted only if there are extenuating circumstances that can be documented. Ws are recorded on the transcript. The permission of the Assistant Dean is necessary (Leslie Meek, 9 Imholte). The form can be found at:

http://www.morris.umn.edu/services/registrar/Forms/withdraw_after_term.rtf

Most of these options have financial aid considerations attached and students should consult the financial aid office before making any decision.