

*****Approved September 30, 2009*****

**Social Science Division Meeting Minutes
September 23, 2009**

Faculty in attendance: Pareena Lawrence (Chair), Bert Ahern, Joe Beaver, Sheri Breen, Steve Burks, Donna Chollet, Rebecca Dean, Jennifer Deane, Bart Finzel, Tom Gausman, Solomon Gashaw, Farah Gilanshah, Roland Guyotte, Tom Johnson, Seung-Ho Joo, Paula O'Loughlin, Julie Pelletier, Heather Peters, Jeff Ratliff-Crain, Roger Rose, Jennifer Rothchild, Kevin Stefanek, Dennis Stewart, and Sheng Xiao

Student Representative in attendance: Michael McBride (Political Science), Miranda Tjaden (History), and Laura Weldy (Anth/Soc)

Faculty excused absences: Katherine Benson, Jacqueline Greenwood Julien, and Leslie Meek

Faculty on leave: Harold Hinds and Marynel Ryan Van Zee

Chair Pareena Lawrence brought the meeting to order at 5:20 pm.

I. Announcements

It was announced that the next Division meeting will be held on September 30, 2009 to vote on the 7.12 document. In addition, the Oct 21 Division meeting will be open to all members of the Division to vote on curricular changes. Once the curricular items are voted upon, the Promotion and Tenure meeting will proceed with participation limited to tenured faculty members of the Division.

Availability of research space in Imholte Hall was announced. If faculty members have a research space need they can contact Terri Hawkinson or Pareena Lawrence in the Division Office. Chair Lawrence provided a brief assessment update and let faculty know that there maybe some additional work that needs to be done regarding assessment, particularly with respect to contribution of each discipline to the general education program at UMM. Discipline coordinators will be informing discipline members about this task.

II. Approval of meeting minutes

Roland Guyotte moved the motion to approve the minutes and Mike McBride seconded the motion. The minutes from the August 20, 2009 meeting were approved with no changes.

III. Committee elections

Social Science Division Art Board (SSDAB)

Steve Gross (chair), Julie Pelletier, and Cheryl Stewart were all nominated to serve on the SSDAB. Bert Ahern moved the motion to accept and Roland Guyotte seconded and the slate was unanimously elected.

Social Science Bulletin Board Committee (SSBBC)

Chair Lawrence provided the Policy on Social Science Bulletin Boards to discipline coordinators, detailing which boards belong to which disciplines and which ones are not clearly designated. It was clarified that student representatives may be assigned bulletin board organization duty under supervision of discipline representative members. Sheri Breen (Political Science); Julie Pelletier (American Indian Studies); Jennifer Rothchild (Gender Women and Sexuality Studies); and Kevin Stefanek (Psychology) agreed to represent their disciplines on this committee. Other disciplines will identify the responsible member at a later date.

IV. 7.12 Revisions from Policy Committee

Roland Guyotte presided over the presentation of the revised 7.12 document providing a brief history of the process. The current revisions to the 7.12 were undertaken by the 2009 policy committee chaired by Leslie Meek (in her capacity as Division Vice-chair), other members include, Roland Guyotte, Jennifer Deane and Dennis Stewart. A brief discussion on the revisions followed. It was agreed that a new revised 7.12 document that incorporated the discussions held today will be emailed to the Division members on Friday September 25, 2009 and a vote on this document will be taken at the Division meeting to be held on September 30, 2009.

The meeting was adjourned at 6:00 pm.