

**\*\*\*Approved October 21, 2009\*\*\***

**Social Science Division Meeting Minutes  
September 30, 2009**

**Faculty in attendance:** Pareena Lawrence (Chair), Joe Beaver, Katherine Benson, Sheri Breen, Steve Burks, Donna Chollet, Rebecca Dean, Jennifer Deane, Bart Finzel, Tom Gausman, Solomon Gashaw, Roland Guyotte, Tom Johnson, Seung-Ho Joo, Arne Kildegaard, Leslie Meek, Paula O'Loughlin, Julie Pelletier, Heather Peters, Roger Rose, Jennifer Rothchild, Kevin Stefanek, Dennis Stewart, and Sheng Xiao

**Student Representative in attendance:** Miranda Tjaden (History), Kathy Julik-Heine (Econ/Mgmt), and Mike McBride (Political Science)

**Faculty excused absences:** Bert Ahern, Jeff Ratliff-Crain, and Cyrus Bina

**Student Representative excused absences:** Laura Weldy (Anth/Soc)

**Faculty on leave:** Harold Hinds and Marynel Ryan Van Zee

Chair Pareena Lawrence called the meeting to order at 5:15 pm.

**I. Announcements**

Chair Lawrence made an announcement on Spring 2010 class schedule verification and submission. Each discipline's class schedule for spring 2010 is due on October 5, 2009, and class schedule for the academic year 2010-2011 will be due in December 2009. Chair Lawrence also announced that Dean Contant wanted to have any updates on discipline assessment plans by November 1.

Nancy Pederson, instructor of English as a Second Language (ESL) at UMM, requested that faculty identify model papers from their courses that require papers and make them available so that international students might refer to them as examples of what to expect in their courses with respect to writing papers. Pederson added that student authors of these model papers should sign a permission slip before the paper could be used for this purpose. Chair Lawrence explained that 16-30 students from the Shanghai University of Finance and Economics may be attending UMM in Fall 2010 and Pederson's request was to help plan ahead and help all foreign students with their English writing skills.

**II. Approval of meeting minutes**

Tom Johnson moved the minutes of the September 23, 2009 meeting be approved and Katherine Benson seconded. The minutes were unanimously approved with no changes.

**III. Vote on 7.12 Revisions**

Paula O'Loughlin moved the Social Science Division approve the revised 7.12 document that incorporated the discussions at the September 23 meeting, and Jennifer Deane seconded. Sheri Breen made a friendly amendment to clearly state that the "Social Science Division procedures state that an advisory vote will be taken following completion of years one, two and four of the probationary period, and a retention vote in year three." The Division approved the motion with the amendment.

The meeting was adjourned at 5:40 pm.