Elementary Education
ADMISSION APPEALS PROCESS

Because enrollment in the Elementary Education Program is limited, students who meet minimum requirements may not be admitted. If you think you should be reconsidered for admission to the Elementary Education Program, appeals may be made for the following:

1. Incorrect admission data (e.g. GPA error, incomplete transcript).
2. Improvement since admission deadline (e.g. PPST completed, additional recommendations).
3. Special circumstances.

The process includes:

1. Within 21 days of the date of the denial, submit a detailed written explanation of why you believe you should be reconsidered for admission to the elementary program.
2. Send your written appeal to the Discipline Coordinator.
3. The Discipline Coordinator will consider your request in consultation with the Admission Committee.
4. The results of the Admission Committee's decision will be sent to you within two weeks.
5. Further appeals may be made in writing to the Chair of the Division of Education.

A successful appeal may result in:

1. Immediate admission to the program.
2. Placement on a waiting list and admission to the elementary education program if openings become available.