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## **Application to Repeat Student Teaching**

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When a student either withdraws from student teaching or receives an unsatisfactory grade, there is no guarantee of a second opportunity to complete student teaching. A student must complete the reapplication process to be considered for a second student teaching placement. A second student teaching placement may be granted only if all of the following conditions have been met:

1. All exams required for the teaching licenses sought must have been taken and passed. These include all required Praxis I and Praxis II exams.
2. All other course requirements for licensure must be completed with a grade of C- or above. The student must have a GPA of 2.5 or above in each area of program requirements.
3. The second student teaching placement can be scheduled no earlier than one year after the unsuccessful semester began.
4. The student fully completes the Student Teaching Reapplication Form and submits it to the discipline coordinator for his or her program by September 1<sup>st</sup> of the year preceding the desired spring student teaching placement. If the discipline coordinator supervised the unsuccessful experience, the form should be submitted to the other teacher education discipline coordinator.
5. An appeals committee, consisting of at least three teacher education faculty members not directly involved in the previous supervision, is convened and considers the submitted reapplication materials. The student may attend the meeting if he or she wishes. The student may bring an advocate to the meeting.
6. The committee decides whether or not to allow a second opportunity to student teach. The student will be informed of the decision within ten working days after the meeting with appeals committee members.
7. The student must agree to meet the requirements stipulated by the appeals committee in order to complete an additional student teaching.

If the decision to reinstate student teaching is a positive one, the university will decide on the location and grade level for the placement. A student can not return to the same school or district. The placement decision will be based on the ability of the university to provide additional levels of oversight and assessment. In most cases the student will begin the experience with an individualized learning plan that includes specific objectives, assessments, and timelines. Failure to meet the objectives will result in an automatic removal from student teaching.

If the decision to reinstate student teaching is a negative one, the student may follow the appeals process as described in the "Grievance Procedures" section of the UMM catalog.

Student Teaching Reapplication Form

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Previous Student Teaching Information:

Transcript Notation:  Unsatisfactory  Withdrawal

Cooperating Teacher \_\_\_\_\_

School and District \_\_\_\_\_

Grade Level/s \_\_\_\_\_ Subjects Taught \_\_\_\_\_

Licensure Areas \_\_\_\_\_

Your completed reapplication document must include your responses to the following three sections:

**Part One: Reason for Unsuccessful Completion**

Please explain in detail why you were unable to successfully complete your student teaching experience. Please focus carefully on your performance, decisions, actions, and attitudes.

**Part Two: Specific Areas of Concern and Evidence of Remediation**

Please list the areas that you must address to be reinstated to student teaching. For each, describe what you have done to remediate the problem. Please attach evidence that documents your progress. Evidence might include but is not limited to: additional coursework, documentation of experience in schools, or letters from medical doctors.

**Part Three: Plan for Successful Student Teaching**

Please explain how you will be successful in a second student teaching placement. Include specific goals and your plans to meet them.