
REQUEST FOR OFFICIAL UMM TRANSCRIPT – POST SECONDARY ENROLLMENT OPTIONS (PSEO) STUDENTS ONLY

Upon completion of this form and at the end of the term or terms, a UMM transcript will be sent to your high school.

Student name (last, first, middle, former)

In the box below, **print plainly** the name and **complete mailing address** of your current high school.

Student Home Address (street, city, state, zip code)

Social Security number

Day phone number

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Directions

- ✓ To ensure prompt processing, provide all information requested.
- ✓ Your written signature is required to release your student record.

NOTE: This form authorizes a transcript release to your high school only. Students are required and are charged a fee to complete separate release forms for the purpose of transferring credit to other post secondary institutions. *To request a transcript to be sent to other post secondary institutions, please contact:*

UMM Registrar's Office
212 Behmler Hall
320-589-6030
<http://www.morris.umn.edu/services/registrar/transcript.php>

STUDENT SIGNATURE

Date

For office use only

Student UM ID #	Processed by	Date	Transcript mailed	Date	Fee validation

Return this form to:

**GenEdWeb Students: Chlene Anderson, Continuing Education, University of MN, Morris,
105 Blakely Hall, 600 E. 4th Street, Morris, MN 56267 (phone: 320-589-6461/6450)**

**UMM Dayschool Students: Brenda Boever, University of MN, Morris,
328 Briggs Library, 600 E. 4th Street, Morris, MN 56267 (phone: 320-589-6466)**