

# Jake Askew

jaskew33@hotmail.com

17679 US Hwy. 9  
Morris, MN 56267  
320-589-9999

- Objective:** **Sales/Marketing of Financial Products** using persuasive, organizational, communication, and management skills to meet financial goals.
- Personal Qualifications:** Fast learner, disciplined, organized, hard worker, effective communicator, persuasive, results oriented team player, enthusiastic, detailed, honest, good quantitative and analytical skills, self directed with high energy.
- Education:** **Bachelor of Arts**, University of Minnesota-Morris, Morris, MN. May 2002  
Major: **Management-Finance** GPA: **3.46**
- Associate of Arts, Ridgewater Community College, Willmar, MN. May 2000
- Diploma, Morris Area High School, Morris, MN. May 1998
- Completed Courses:** Investments, Property/Liability Insurance, Employee Benefits/Group Insurance, Financial Management, Risk management Insurance, Corporate Financial Policy, Financial Accounting Analysis, Statistics, Calculus, Economics, Speech, Accounting.
- Computer Skills:** Familiar with PCs, Word Processing (WORD), Spreadsheets (EXCEL), PowerPoint, Statistics (MINI-TAB), Internet, Email.
- Honors:** National Honor Society, Deans List, Numerous Athletic Awards.
- Experience:**
- 2002 **Financial Management**, University of Minnesota-Morris, Morris, MN. Reviewed and analyzed bank financial records including income statements, balance sheets, and comparison data.
- 2001 **Investments Research**, University of Minnesota-Morris, Morris, MN. Researched stock market, chose stock to follow for project, gave presentation on stock and company. Chose stock with highest percentage increase for project.
- 2001 **Operations Management**, University of Minnesota- Morris, Morris, MN. Designed a business (restaurant) and created work schedules, chose vendors to purchase supplies and services.
- 2001 **Well Driller/Laborer**, Valnes Well Drilling, Inc., Morris, MN. Environmental well drilling, installed underground sprinkling systems, installed and maintained residential and commercial wells.
- 2000 **Groundskeeper**, Pomme de Terre Golf Course, Morris, MN. Maintained golf course - mowed grass, trimmed trees, general maintenance.
- 1999 **Sales Clerk**, Cenex Cooperative Association, Morris, MN. Assisted customers, handled money, stocked product, general cleaning.
- Activities:** College: Varsity Basketball at Ridgewater Community College  
High School: Football, Basketball, Baseball, Target, Church
- References:** Available upon request.

**Your Name**  
emailaddress@server.ext

**Objective:**

**Personal  
Qualifications:**

**Education:**

**Completed  
Courses:**

**Computer  
Skills:**

**Honors:**

**Experience:**

**Activities:**

**References:**