

REQUEST FOR CERTIFICATION
STEP 1: Student Information (complete ALL fields)

Name (<i>last, first mi</i>)	ID or SSN:
Day Phone (<i>include area code</i>)	Expected Graduation Date (<i>mo/year</i>):
Signature:	Date:

STEP 2: Mailing information

Recipient or Company name:			
Address Line 1:			
Address Line 2:			
City:	State:	Zipcode:	
Special Instructions (<i>if any</i>):			

STEP 3: Type of certification requested

<input type="checkbox"/> Good Student Discount (this will include most recent completed term credits and GPA)	<input type="checkbox"/> Medical Insurance (this will include your SSN)
<input type="checkbox"/> Loan Deferment (this will include your SSN)	<input type="checkbox"/> Automobile Insurance
<input type="checkbox"/> Degree Completion	<input type="checkbox"/> Proof of Enrollment

STEP 4: Which terms do you need certified

<input type="checkbox"/> All Terms	<input type="checkbox"/> Current Term
<input type="checkbox"/> Terms from: _____ to _____	

STEP 5: Optional information you would like included

<input type="checkbox"/> Date of Birth	<input type="checkbox"/> Degree GPA
<input type="checkbox"/> Social Security Number	<input type="checkbox"/> Cumulative credits and GPA
<input type="checkbox"/> Degree	<input type="checkbox"/> Most recent completed term credits and GPA

STEP 6: Do you need this certification faxed? Yes (complete information below) No

Fax service is \$10.00 (<i>no charge for regular service</i>)			
To the Attention of:			
Fax number (w/area code):			
Payment method:	<input type="checkbox"/> Check/MO	<input type="checkbox"/> Cash	<input type="checkbox"/> Credit Card
Card type:	<input type="checkbox"/> Discover	<input type="checkbox"/> VISA	<input type="checkbox"/> MasterCard <input type="checkbox"/> AmericanExpress
Credit Card number:		Exp Date:	
Cardholders Signature:		Date:	

Questions:
 Phone: 320-589-6030
 E-Mail: ummregistrar@lists.umn.edu

Fax #: 320-589-6025
Mail to: Office of the Registrar
 University of Minnesota Morris
 600 E 4th St
 Morris, MN 56267

Date processed: _____
 Processed by: _____