

## APPLICATION FOR ATTENDING ANOTHER UNIVERSITY OF MINNESOTA CAMPUS AS A MULTI-INSTITUTIONAL STUDENT

Fill out this form completely following the instructions on the reverse side of this form. **Note:** You will be charged separate tuition rates and fees for classes taken on different campuses. If you take classes at two campuses *simultaneously*, you will receive two bills. If you are assessed student service fees for more than one campus, please visit one of the offices listed on this form to have one set of the fees removed.

Name (last, first, middle initial)	University ID number	Social Security number
Email address	Major	
Mailing address (street and apartment number or P. O. box, city, state, ZIP code)		Phone (with area code) (     )

Class (e.g. freshman, sophomore)	Term requested	University of Minnesota campus that you will be visiting
Will you be registering at home campus and visiting campus for the same term? yes <input type="checkbox"/> no <input type="checkbox"/>		
Do you receive grants, loans, work-study, or scholarships? yes <input type="checkbox"/> no <input type="checkbox"/>		
College where degree will be completed		
Health plan coverage information		

**Please list tentative courses:** (NOTE: Most students will need to register online once their application is approved.)

Class number (five-digit call number, e.g., 54321)	Grade basis A-F or S/N	Units (credits)	Subject, catalog number, section (Example: Hist 1001, C02, sec 002)

Student signature	Date
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College approval	
College signature	Date
Financial aid officer signature	Date
Registrar's office signature	Date

*The University of Minnesota is an equal opportunity educator and employer.*



**Transfer Course/Credit Evaluation – Domestic**

Will the courses below transfer to UMM's degree program? See the Transfer Evaluation Coordinator, 212 Behmler Hall

Any non-UMM courses you hope to transfer must be listed on this form. Courses will transfer as approved and signed on the chart. Report any changes to your list of courses to the Transfer Evaluation Coordinator for approval.

<b>ID Number</b>	<b>Student Name</b> <i>(last, first, mi)</i>	<b>University e-mail:</b>  @morris.umn.edu
<b>*Term of Study elsewhere:</b> <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer        Year: 20____		*After grades are posted, an official transcript must be sent to the UMM Admissions Office for processing.
Name of Institution Awarding Credit: _____ Location <i>(city, state)</i> : _____		

Course		Transfer?	Fulfills 120-cr Elective		Fulfills GenEd Category			Fulfills Major Requirement (faculty approval required)		
Subject	Course #	Y/N	Apprv'd By	Date	Category	Apprv'd By	Date	Requirement	Apprv'd By	Date

<i>For office use only</i>			
Processing Checkpoints	Complete? Y/N	Date	Initial
T/A Table-Global			
T/A Student Record			
APAS			
PSoft			

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An agreement exists among the campuses of the University of Minnesota to allow students to attend another campus for **one term** during an academic year without losing their status at their home campus. This application is not meant to take the place of an agreement already in place between graduate and professional colleges (see your college office for information on graduate and professional agreements).

NOTE: Undergraduate students planning to *transfer* to a degree program at another campus should complete an Application for Undergraduate Change of College instead of this form.

**College approval**—Please discuss your plans to attend another campus with your college adviser. There is a space on the application form for your adviser's comments and signature. Duluth students must obtain approval from their Collegiate Student Affairs Office.

**Financial aid approval**—If you are receiving any grants, loans, work-study, or scholarships, you must discuss your plans with a financial aid officer. Written approval from the financial aid officer is required. Financial aid can only be used for courses for which you register through the University.

**Submitting your application**—Submit your completed application (including adviser and financial aid sections) at the registrar's office on your home campus.

**Registration**—If possible, register through the web site of the campus offering the course. Under certain circumstances, you may register through the registrar's office on the visiting campus. Students at Morris and Crookston *must* register at the home campus.

**Tuition and fees**—You will be charged separate tuition rates and fees for classes taken on different campuses. If you take classes at two campuses simultaneously, you will receive two bills. If you are assessed students service fees for more than one campus, visit your home campus or the visiting campus to have one set of fees removed.

**Placeholder course**—Your home campus will put a placeholder course, Mult 1, on your record. Please do not remove this course.

### Duluth

*In-person drop off:*

Student Assistance Center  
23 Solon Campus Center

*Mail In:*

Office of Financial Aid and Registrar  
University of Minnesota, Duluth  
1049 University Drive  
Duluth, MN 55812-8282  
Phone: 218-726-8000  
Fax: 218-726-8219

### Crookston

Office of the Registrar  
One Stop Student Service Center  
170 Owen Hall  
University of Minnesota, Crookston  
2900 University Avenue  
Crookston, MN 56716-5001  
Phone: 218-281-8548  
Fax: 218-281-8050

### Morris

Registrar's Office  
212 Behmler Hall  
University of Minnesota, Morris  
600 E 4<sup>th</sup> Street  
Morris, MN 56267-2132  
Phone: 320-589-6030  
Fax: 320-589-6025

### Twin Cities

One Stop Student Services  
333 Science Teaching & Student Services  
University of Minnesota, Twin Cities  
222 Pleasant Street SE  
Minneapolis, MN 55455-0239  
Phone: 612-624-1111  
Fax: 612-625-3002