

## Options for Dropping Classes

Most of these options have financial aid considerations attached and students should consult the financial aid office before making a decision.

1. (*may be done online*) Students may drop *any, or all but one*, of their classes through Day 10 of the term. Dropping the last class must be done at the Office of the Registrar (212 Behmler). No record appears on the transcript.

2. (*may be done online*) Students may withdraw from *all but one* of their classes through Week 9 of the semester. W's are recorded on the transcript. (To withdraw from all classes see #5 below.)

*Options 3-6 below must be processed at the Office of the Registrar  
212 Behmler Hall*

3. Students may withdraw from *one* class for any reason from Week 10 to the last day of class *one time only* during their UMM career. A W is recorded on the transcript. Bring the form below to the Office of the Registrar:

[http://www.morris.umn.edu/services/registrar/Forms/course\\_withdrawal.PDF](http://www.morris.umn.edu/services/registrar/Forms/course_withdrawal.PDF)

4. Students may withdraw from *any or all but one* of their classes for non-academic reasons from Week 10 to the last day of class. Documentation of the non-academic reasons is required. W's are recorded on the transcript.

[http://www.morris.umn.edu/services/registrar/Forms/Extenuating\\_Circumstance\\_Withdrawal.pdf](http://www.morris.umn.edu/services/registrar/Forms/Extenuating_Circumstance_Withdrawal.pdf)

5. Students may withdraw from *all of their classes at once* at any time up to the last day of class. First, complete the form below and take it to the Office of the Registrar to begin the process. Second, consult with the Financial Aid Office (105 Behmler) to determine any financial consequences of dropping classes. No special permission is needed; W's are recorded on the transcript. Students who are considering dropping all of their classes should also discuss their plan to withdraw with the Vice Chancellor for Student Affairs (309 Behmler) to explore all available options. <http://www.morris.umn.edu/services/registrar/Forms/cancel.pdf>

6. Students may seek permission to withdraw retroactively from *all of their classes* within one year of the date grades are posted. This permission from the Dean is granted only if there are extenuating circumstances that can be documented. W's are recorded on the transcript. Complete the form below and submit it to the Office of the Registrar, 212 Behmler.

[http://www.morris.umn.edu/services/registrar/Forms/withdraw\\_after\\_term.rtf](http://www.morris.umn.edu/services/registrar/Forms/withdraw_after_term.rtf)